

IHSPA Summer Editors' Workshop

June 14 – 17, 2004

Monday, June 14

- 11 a.m. Faculty Check-In (Elsey Dorm)
- Noon Student Check-in (Elsey Dorm)
- Noon Faculty Meeting (Shirk Conference Room)
- 2 p.m. Opening (Henderson Room / Fine Arts Center)
- 2:15 – 3:15 Group Meetings
- 3:30 p.m. Group Photos (arbor between Elsey & Johnson-Dietz)
- 5:30 – 6:30 p.m. Dinner
All-you-can-eat through serving line at Lilly Center.
- 7 – 8 p.m. Publication Redesign
(location to be determined)
- 8 – 9 p.m. Group Meetings / Project Work Time
- 9:30 – 11 p.m. Movie & Snacks / dorm supervisors
(Elsey Great Room)
- Midnight Curfew / Bed Check / Lights Out
Before Midnight, students need to complete their Day 1 Journal entries.

Tuesday, June 15

- 7:30 – 8:30 a.m. Breakfast
all-you-can-eat through Lilly serving line
- 9 – 10 a.m. Announcements & Maestro Concept Introduction / Dennis Cripe
(Henderson Room / Fine Arts Center)
- 10 – 11:30 a.m. Group Meetings (discuss Maestro concept, staff organization & Wed. plan)
- 11 – Noon Maestro photographers meet with Dennis for cameras & instruction
Shirk conference room
- Noon – 1 p.m. Lunch
all-you-can-eat through Lilly serving line
- 1 – 1:45 p.m. Maestro photographers meet with Dennis for follow-up
Shirk conference room
- 2 - 3 p.m. Capturing Readers' Attention / Kristina Smekens
(Henderson Room – Fine Arts Center)

3:15 – 4:30 p.m. Group Meetings

5:30 – 6:30 p.m. Dinner

all-you-can-eat through Lilly serving line

7 - 8 p.m. Personality Analysis & Finding the Carrot
(Henderson Room – Fine Arts Center)

Midnight Curfew / Bed Check / Lights Out

Our dorm supervisors will handle everything associated with dorm control. Before midnight, students need to complete their Day 2 Journal entries.

Wednesday, June 16

7:30 – 8:30 a.m. Breakfast

all-you-can-eat through Lilly serving line

9 – 9:30 a.m. Announcements & Maestro Final Instructions / Denise Roberts (Elsey Great Room)

Package dimensions: minimum 11.25 x 17 tall or wide

9:30 a.m. Leave for Nashville (Brown County)

You'll organize in your groups outside the dorm to ensure we have everyone before we load people into the vans. Bring money for lunch.

3 p.m. Leave from Nashville (Brown County)

meet at the van

5:30 – 6:30 p.m. Dinner

all-you-can-eat through Lilly serving line

11 p.m. All Projects Due in Shirk Conference room.

Groups must submit all packages as printouts and as server files. The packages will be available to print off as PDF files within the next few weeks. If you'd like a disk copy to take home, please supply your own disk.

Midnight Curfew / Bed Check / Lights Out

Our dorm supervisors will handle everything associated with dorm control. Students need to complete their Day 3 Journal entries.

Thursday, June 17

7:30 – 8:30 a.m. Donuts & juice available in Elsey lobby

9 – 10 a.m. Final Group Meetings

Students should complete letter to adviser and submit all journals to their instructors. These will be mailed to advisers; instructors should distribute and collect evaluations.

10 a.m. – Noon Closing Brunch w/ group presentations

Noon – 1 p.m. Check-Out

When you **and** your roommate are ready to check out, you must find Ashley Crockett (girls) or Eddie Fujawa (boys) for final room inspections. Ashley/Eddie will provide you with an authorized check-out slip so you can turn in your key and officially check-out of the dormitory.